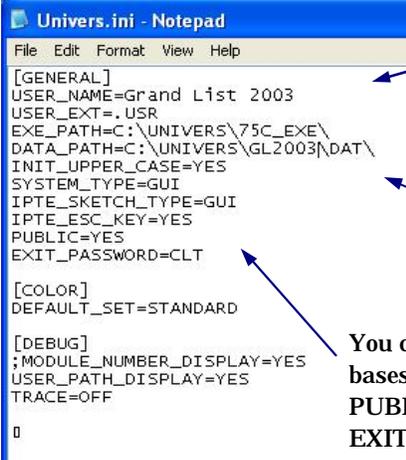


Managing Current and Archived UNIVERS Files

Want to view your archived UNIVERS databases from prior years? How about print an Access PRC for a property from a prior year database? On the next two pages are instructions for creating an icon for your archived databases to access them, configuring ODBC connections, and using the Access PRC program to print PRCs from the prior year databases. The ability to link via ODBC is available only for our 7.5 clients.

Set-up for Archived UNIVERS Database

1. Create a folder(s) for each archived DAT folder. Make sure to put the year in the name so it will be easy to find. These folders must reside on the server where the Pervasive Engine is installed.
2. Place the appropriate DAT folder in each year's folder. Make sure it is not zipped or compressed, and that the properties of the files are not Read-only.
3. On each computer that will access the archived databases, create a Start in directory folder for each year. Place the following files in each of the folders: Univers.ini, Splash.ini and printer.def.
4. For each folder, you must modify the Univers.ini files. Change the USER_NAME so users will know what database they have accessed. Most importantly, change the DATA_PATH to point to the location of the DAT directory.
5. Create icons for all of the new databases you wish to access by copying and pasting the icon for the live database. Rename each icon with the year of the file.
6. For each icon, right-click and select properties from the menu. Change the Start in directory.



```
Univers.ini - Notepad
File Edit Format View Help
[GENERAL]
USER_NAME=Grand List 2003
USER_EXT=.USR
EXE_PATH=C:\UNIVERS\75C_EXE\
DATA_PATH=C:\UNIVERS\GL2003\DAT\
INIT_UPPER_CASE=YES
SYSTEM_TYPE=GUI
IPTE_SKETCH_TYPE=GUI
IPTE_ESC_KEY=YES
PUBLIC=YES
EXIT_PASSWORD=CLT

[COLOR]
DEFAULT_SET=STANDARD

[DEBUG]
;MODULE_NUMBER_DISPLAY=YES
USER_PATH_DISPLAY=YES
TRACE=OFF
```

Let users know what file they have accessed by changing the USER_NAME.

Change the DATA_PATH to the new folder created for this year.

You can make the archived databases Read-only by setting PUBLIC to YES. Note the EXIT_PASSWORD.



Right-click to copy and paste.

Change the Start in directory.

